



PISCATAQUA SAVINGS BANK

Employment Application

We consider applications for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, sexual orientation, genetic information, or any other legally protected status.

If you are unable to complete this application due to a disability, please contact us for an accommodation or an alternative application process.

Position(s) Applied For	Date of Application
How Did You Learn About Us or This Opportunity?	
Indeed PSB Website Employee Referral _____ Other _____	

Last Name	First Name	Middle Initial		
Physical Address		City	State	Zip
Mailing Address (if different)		City	State	Zip
Phone Number	Email			

1. What is the best time of day to contact you?		
2. Do you prefer to be contacted by email or phone?	Email	Phone
3. Are you over the age of 18?	Yes	No
4. Are you legally authorized to work in the United States?	Yes	No
5. Can you provide proof of US employment authorization and a valid individual Social Security Number upon receiving an offer of employment?	Yes	No
6. Have you ever applied for a job with us before?	Yes	No
7. If yes, provide job name and/or date.		
8. Are you related or friends with a current or former PSB employee?	Yes	No

9. Are you currently employed?	Yes	No
10. If employed, may we contact your present employer?	Yes	No
11. Please provide estimated date available to work.		
12. What is your desired hourly/salary range?		
13. What employment status are you looking for?	Full Time Part Time Temporary	
14. Are you currently on "lay-off" status and subject to recall?	Yes	No
15. Can you travel if a job requires it?	Yes	No
16. What is your highest level of education completed?		

Please attach a current resume that lists any Education and Employment Experience.
Do not include former hourly/salary wages in your submission.

Please describe reason for leaving current job: _____

For the next three questions, you may exclude, should you wish to, any information that would reveal race, religion, national origin, age, ancestry, disability, sex, gender identity, sexual orientation, or other protected status. If you need additional space, attach a separate sheet of paper.

Describe any specialized training, apprenticeships, skills, extra-curricular activities, job-related military training, volunteer experience, etc. you may have: _____

List any professional licenses you hold and/or involvement in any professional, trade, business, or civic activities or offices held: _____

State any additional information you feel may be helpful to us in considering your application:

References – Please provide three professional (not personal) references that we can contact should we choose to extend an offer of employment to you. Individuals related to you or residing with you should not be provided as a reference.

1. Name: _____ Phone Number: _____

How do you know this reference? _____

2. Name: _____ Phone Number: _____

How do you know this reference? _____

3. Name: _____ Phone Number: _____

How do you know this reference? _____

Note to Applicants: You must be able to perform the essential functions of the job for which you are applying with or without reasonable accommodation(s). A complete job description that describes the essential functions of the job will be provided upon hire. If you need an accommodation at any time during the hiring and interview process or during employment if a job is offered to you, please let us know.

Applicant's Statement:

I certify that the answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days.

Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in disciplinary action up-to and including termination of employment. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature

Date

Pay Transparency Policy Statement

Piscataqua Savings Bank will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with Piscataqua Savings Bank's legal duty to furnish information.